



(E-File-440842) 11473

Date-20.08.2026

CIRCULAR

It is hereby informed to all concerned allottees/occupants of Type-I quarters at Janak Vihar that the Competent Authority, vide decision recorded in E-File No. 433793, has decided that **no fresh allotment or change of accommodation in Type I Janak Vihar quarters shall be entertained henceforth.**

Further, it has also been decided by the Competent Authority that due to dilapidated conditions of Type I Quarters in Janak vihar, the retention period of the said quarter is to be reduced to **1 (One) month** from the date of retirement of the allottee. Accordingly, allottees of **Type-I Janak Vihar quarters who have already retired from service and are presently occupying the quarters (has also applied for retention)**, as well as employees who are **due to retire shortly and intend to seek retention of the accommodation after retirement**, are advised to submit their applications for retention (the Maximum retention for Janak Vihar Type I quarters is 1 (One) month from the date of issuance of this circular.

In case, the quarter is not vacated within the prescribed period or the occupant continues to retain the accommodation without valid authorization, **damage charges, as applicable under the relevant rules, may be recovered** for the period of unauthorized occupation. In addition, during the period of residence on their own accord, if any untoward incident occurs in the premises of Type I Janak Vihar, the office is not liable for the same whatsoever.

The above instructions may be complied with strictly. All concerned occupants are requested to take necessary action within the stipulated time to avoid any further financial liability and/or action under the applicable rules.

This issues with the Approval of Competent Authority.

Note- It is advised that if the allottee would like to change quarters to Krishi Kunj Type 1, who are entitled for Type 1 quarters or can get change of quarters to Krishi Kunj Type II if they are entitled, can submit their applications for the same.

Assistant Administrative Officer
(Housing Section)